## **Online Banking Instructions**

\*\*ALL MEMBERS WILL HAVE TO RE-ENROLL BY CLICKING THE "ENROLL" BUTTON\*\*

## **TIPS for enrolling (First Time Users):**

- Delete the CGRCU Mobile App and Download new app from Play Store or AppStore
- Member Number This is your account number, without the suffix



- Temporary Password After you click the Enroll button, a temporary password will be sent to your email. Be sure to check your Junk/Spam folder if you do not receive it in your inbox. (IF YOU DO NOT SEE A TEMPORARY PASSWORD IN INBOX OR JUNK/SPAM FOLDER, PLEASE GIVE US A CALL AT 478-745-0494)
- Login ID Once you have successfully enrolled, your account number will become your Login ID.
- If you do not want your member number to be your Login ID, you can change it once enrolled into online banking by clicking the "User Options" icon in the upper right-hand corner and then click "Change Login ID". This will change your Login ID from your account number to your preferred Login ID.
- Security Word or Phrase This is a word that will periodically show to help you know it's your account when logging in again.
- Once you have established this Security Word or Phrase during enrollment, it will display after you type in your in your Login ID. It is an added layer of security.

## **TIPS for returning users:**

If you click on "Remember Account", you will not need to answer a security question or type in your email address each time you log in.

\*Our mobile app uses the same login credentials as Online Banking\*

